

ITEM 2.6

Statement of 1981 actual expenses vs. budget, breakdown of carry-over funds to be credited when calculating members' contributions for 1982, 1st revised budget.

(in US\$ / 1 US\$ = Bf.: 40,-)

<u>Secretariat expenses</u>	<u>Actual expenses</u>	<u>2nd revised budget.</u>
1. Salaries staff	237.780	253.040
2. Social charges	64.483	64.392
3. Allowances staff	35.682	37.095
4. Insurance	998	4.115
5. Professional fees	179.629	178.300
6. Translations	5.669	7.415
7. Travel expenses	48.411	45.084
8. Entertainment	8.321	12.169
9. Meetings	53.880	61.849
10. Events monitoring	16.473	15.500
11. Training	100	4.000
12. Memberships & Dues	1.040	739
13. Car expenses	19.124	16.189
14. Moving expenses	14.581	10.454
15. Rent & Util. Bldg	84.522	73.990
16. Office supplies	13.260	16.818
17. Communications	36.758	44.170
18. Freight & Postage	17.143	16.045
19. Publications	10.836	11.922
20. Equipment rental	15.766	12.184
21. Bank charges	3.562	3.294
	868.018	888.764
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Program Expenses

SAWP	286.654	460.600
DAC	144.604	169.500
DCG	185.680	208.260
EC	81.337	78.000
INFORMATION SYSTEM (CMP)	30.328	-
	728.603	916.360
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- Calculation of the adjustment figure to be accounted for in determining the contribution payable by member companies for the year 1982 (1st revised budget) :

- carry forward from previous year	151.793
- 1980 depreciation of fixed assets	26.270
- contribution paid in by member companies (1st + 2nd quarter 1981)	1.414.217
- interest earned by Secretariat	46.200
- exchange gains on dollar conversion	57.050
- VAT tax refund	38.029
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	1.733.559

less :

- Secretariat expenses	868.018
- program expenses	728.603
- acquisition of fixed assets & leasehold improvements	67.045
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	1.663.666

Amount of funds carried over into 1982 : 69.893
to be deducted from the member's
contributions payable as per 1982 1st
revised budget (see item 3.8). It is
proposed that the credit be divided
equally among members.